

Instruction for oral presenters

1. Schedule of your presentation

Speakers are kindly requested to come to the room to check the presentation data at least 10 minutes prior to the session starts. Please inform the session chairperson of your presence.

2. Language

The official language is English. No interpretation is provided during the session.

3. Time allotment for oral presentations

Please keep the following time allotment.

Plenary invited lectures are allotted 50 minutes including 10 minutes for questions and discussions.

Keynote invited lectures are allotted 30 minutes including 5 minutes for questions and discussions.

Oral contributed talks are allotted 20 minutes including 5 minutes for questions and discussions.

4. Presentation Style

An LCD projector is provided. Please copy your presentation file to the PC in the session room at least 10 minutes prior to the session starts. You can use your own PC with D-Sub 15 pins and plug type A (AC100V, 60 Hz) for your presentation. Please also bring the backup data in USB memory device in case of unexpected hardware trouble.

Instruction for poster presenters

1. Poster board size

Poster boards with a size of 850mm x 1750mm can be used for poster presentation. We recommend you to prepare A0 size posters.

2. Time allotment for poster presentations.

Posters should be provided on the poster board at least 10 minutes prior to poster session starts.

Instruction for chairs in the oral sessions

1. Schedule of your chairs

Chairpersons are kindly requested to be in the session room at least 10 minutes prior to the session starts. Please check all the speakers in the session room before the session starts.

2. Time allotment for oral presentations

Please keep the following time allotment.

Plenary invited lectures are allotted 50 minutes including 8 minutes for questions and discussions.

Keynote invited lectures are allotted 30 minutes including 5 minutes for questions and discussions.

Oral contributed talks are allotted 20 minutes including 5 minutes for questions and discussions.

Thank you for your cooperation.